

LISTS AND REGISTERS | ANNUAL SUMMARY

Gifts, Hospitality and Benefits Summary 2025

A concise public summary supporting openness, integrity and confidence in our governance arrangements.

Reporting period	1 January to 31 December 2025
Reviewed by	Audit and Compliance Sub-committee
Review date	3 September 2026
Outcome	No matters requiring escalation to the Board

Why declarations are recorded

Lace Housing maintains a register of gifts, hospitality and benefits offered to or received by employees. This supports compliance with the Gifts, Hospitality and Benefits Policy and Code of Conduct and helps manage the risk of conflicts of interest, bribery or inappropriate influence.

What was declared in 2025

Most declarations related to low-value gifts from residents, including chocolates, biscuits, flowers and other small tokens of appreciation. Declarations were concentrated around Christmas, and several gifts were shared collectively among staff teams.

- A small number of gifts were received from suppliers or contractors. These included two wall planners, recorded at £10, provided by a supplier for work use, and a box of biscuits, recorded at £4, provided by a contractor.
- Neither supplier or contractor gift was offered during a tender, supplier-approval or contractor-approval process.
- One collective declaration from residents was recorded at £50 and comprised chocolates, biscuits and a bottle of Baileys to be shared among staff. The remaining individual declarations were generally low value.

Review outcome

The register records that declarations were reviewed and approved. No declaration was identified as having been offered during a tender or supplier or contractor approval process. The annual review identified no matters requiring escalation to the Board.

Public summary

This summary provides public assurance about the themes and outcome of the annual review. The detailed working register remains an internal record and is not reproduced here because it contains personal and administrative information that is not required for public transparency.